



**Foundation  
Technologies**  
INCORPORATED®

## Warehouse Associate

### Overview

Foundation Technologies, Inc. is a family-owned manufacturer & distributor of deep foundation construction products. Contractors & engineers rely daily on our best-in-class products, industry leading technical expertise, and on the ground field support for a wide range of deep foundation applications. A 6x consecutive recipient of Great Place to Work®, FTI has tightknit family culture, where team members are deeply cared for and empowered to work in their highest and best gifting in atmosphere that supports professional & personal growth.

Foundation Technologies, Inc. is currently seeking an experienced and highly motivated Warehouse Associate to join our growing operations team at our distribution center in Lawrenceville, GA. This is a fulltime position (40 hours a week) with full company benefits.

### Primary Responsibilities

- Assist with the operation of distribution center to include loading, unloading, stocking, and processing of construction materials.
- Assist with office management of the warehouse handling shipping, receiving, purchasing and administration within warehouse operations and distribution.

### Duties & Responsibilities:

- Receive, inspect, and store all materials and equipment
- Pull, pack, and ship orders in an accurate manner
- Ensure that all inventory transactions are properly documented in accordance with standard operating procedures
- Practice safe warehouse procedures, identify potential hazards, and recommend improvements for standard procedures already in place
- Maintain the warehouse in a neat, orderly, and efficient fashion
- Drive industrial lifting devices to push, pull, lift, stack or move products, equipment or materials in the warehouse.
- Manage logistical operations through warehouse software and communication with warehouse distribution partners.
- Perform other related tasks as required

### Job Requirements

- Strong customer service experience and a positive attitude
- Years of relevant work experience: 3 years of warehouse experience
- Education: High School Diploma or equivalent required
- Strong communication skills, both verbal and written
- Enjoy partnering with others to accomplish tasks
- Extreme level of organization, both professionally and personally
- Must possess basic math skills
- Must possess advanced computer skills
- Must pass drug and background tests

### Physical Job Requirements:

- Must be able to lift 70lbs+ and can frequently bend, squat, and stand for extended periods of time.

### Certifications/ Licenses:

- Must have a valid driver's license with access to transportation and required insurance.
- Forklift Certification Preferred

### Job Details

- Bi-lingual (Spanish speaking) is a plus

### Compensation and Benefits

- Excellent pay (based on experience)
- FTI covers Medical Insurance 100% personal + 50% of dependents.
- Dental & Vision Insurance options
- 11 Paid Holidays
- Wellness & Vacation Days
- Simple IRA with FTI match up to 3%
- Work/Life Balance

### FTI Company Core Values/ Culture:

- How we serve: **Go the extra mile.**
- How we treat others: **Start with empathy.**
- How we communicate: **Be a straight shooter.**
- How we grow: **Hone your craft and be generous with it.**

<https://www.foundationtechnologies.com/company/culture/>

Foundation Technologies, Inc. offers a competitive salary commensurate with experience and an excellent benefits package. To apply, send resume & cover letter to: [hr@foundationtechnologies.com](mailto:hr@foundationtechnologies.com)